
Clean Shaven Requirement FAQ 2017

personal and
process safety
management



Q1: What is the clean shaven requirement?

The Clean Shaven Decision Record was agreed upon in February by Fort Hills Senior Leadership. As operations and process areas (fixed plants, mine, tailings, NPA areas, maintenance facilities and laydown yards) are turned over to Operations, the clean shaven requirement comes into effect. Contractors that work in operations and process areas will be required to follow clean shaven requirements in these areas.

Q2: What is the clean shaven definition?

Clean shaven is defined as:

- Having no visible whiskers or stubble between the sealing surface of the respirator face piece and the skin
- Goatees are not allowed and moustaches must be trimmed to the corner of the mouth
- Sideburns shall not extend below the earlobe
- For many, this requires being clean-shaven within the previous 24 hours or preferably 12 hours to ensure that facial hair neither infringes on the sealing surface of the respirator nor interferes with valve or respirator function

Q3: Why this decision?

The rationale for the **clean shaven decision** is:

- Consistent approach adopted with all other Suncor sites in the region
- Requirement is based on potential exposure to workplace health hazards when working in these areas (e.g. silica, pentane, etc.) and from specific tasks conducted in these areas
- Workers in operations and process areas (fixed plants, mine, tailings, NPA areas maintenance facilities and laydown yards) will be ready to don respiratory protection should a hazard arise
- This reduces the potential for exposure to workplace health hazards which in turn reduces the risk of occupational illnesses

Q4: How does Suncor determine what is considered clean shaven?

Suncor uses the acceptable and unacceptable facial hair photos from Canadian Standards Association (CSA) (attached in the back of document) as a guide.

Q5: How is the requirement evaluated or confirmed by supervisors?

Supervisors will make the determination or evaluation based on the revised clean shaven definition.

Q6: Do I need to be fit tested and clean shaven to wear a dust mask?

Yes, to ensure adequate protection, it is necessary to be both mask fit tested and clean shaven when wearing any respirator. This will ensure a tight fitting face seal. When respirators are used with facial hair, face seal leakage increases between 10 to 40 times. Therefore, when breathing in, contaminants will take the path of least resistance which is through the facial hair, and not the mask/filters/cartridges leading to potential for over exposure.

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Q7: How will the clean shaven requirement be monitored?

Supervisors will be using work place observations tool and field visits to understand the level of engagement and compliance. If an individual is found non-compliant, the appropriate action will be determined by the leader and HR. The action taken will be similar to those taken for non-compliance with other Suncor procedures and standards, for example not wearing required PPE.

Q8: What if I passed my fit test without being clean shaven?

Health & Wellness will not conduct a fit test if the worker shows up with unacceptable facial hair.

Q9: When is the clean shaven requirement effective?

The requirement is effective April 1, 2017 for operations and process areas that have already been turned over to Operations. For areas not yet turned over, the clean shaven requirement comes into effect when they are turned over to Operations.

Q10: What is the clean shaven requirement for contractors in construction areas not yet turned over to operations?

As per the Alberta Occupational Health and Safety Code, employers (the contractor's company) must evaluate health hazards for their employees. Based on this evaluation, respirators may be required for certain areas or tasks. Anyone donning respirators must be clean shaven as per [LMS0052A Respiratory Protection Standard](#).

Q11: How can I provide feedback to management on respirators or any other clean shaven concerns I may have?

Should you have further questions, contact your supervisor or the Fort Hills industrial hygienist, Donald Ashley at 780-713-7390 (office), 780-742-6109 (mobile) or dashley@suncor.com.

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Acceptable and unacceptable clean shaven images from the CSA standard

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Acceptable

<p>A. Clean-shaven, ideal for a good seal</p>	
<p>B. Amount of facial hair that will typically allow a good seal</p>	
<p>C. Moustache that does not interfere with the sealing surface, valves, or respirator function</p>	
<p>D. Soul patch that does not interfere with the sealing surface, valves, or respirator function</p>	

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Unacceptable

<p>E. Soul patch that will interfere with the respirator seal in the chin area on elastomeric facepieces Facial hair and sideburns that will interfere with the sealing surface</p>	
<p>F. This facial "shadow" (not clean-shaven) will interfere with the sealing surface of a half or full facepiece. It will also compromise a secondary seal inside a tight-fitting hood-style respirator. Degradation of fit can occur during cumulative work hours when an individual grows this amount of facial hair.</p>	
<p>G. Moustache is too thick and too long (down around edge of mouth); will contact a sealing surface and interfere with exhalation valve. Sideburns and/or heavy hair under the chin will prevent a good seal.</p>	
<p>H. Moustache is too thick and too long (down around edge of mouth); will contact a sealing surface and could get stuck in an exhalation valve. The hair on the rest of the face will interfere with a sealing surface.</p>	
<p>I. Hair is in sealing region and under the chin. Hair is in chin cup sealing region and on the side of the face.</p>	
<p>J. Moustache is too thick and too long; will contact a sealing surface and interfere with exhalation valve.</p>	